

Adopted Park and Recreation Commission September 20, 2006  
Charge of Responsibilities to the 2006 Weed Beach Building Committee

RESOLVED, that the Darien Park and Recreation Commission hereby establishes a Weed Beach Building Committee to oversee the implementation of the Weed Beach Master Plan as approved by the Park and Recreation Commission and Board of Selectmen in July of 2006. The committee shall be composed of seven (7) members representing the Board of Selectmen, Park and Recreation Commission, Board of Finance, Parks and Recreation Committee of the RTM, and three (3) members of the community at large. The committee shall elect from within their membership a Chairman, Vice Chairman, and Secretary. The Director of Parks and Recreation will be appointed as ex-officio member of the Committee.

Be it further resolved that the Weed Beach Building Committee Task Force shall report to the Park and Recreation Commission and recommend a course of action based on the Master Plan.

Further, to accomplish this charge, the Weed Beach Building Committee is hereby authorized, empowered and instructed and on behalf of the Town of Darien to:

- a) Select from its membership a Chairman, Vice Chairman and Secretary;
- b) Schedule and post a regular meeting schedule;
- c) Draft and approve minutes for meetings according to Roberts Rules of Order to be filed in the office of the Department of Parks and Recreation;
- d) Based on the approved master plan, establish an implementation plan to include phasing recommendations and timelines;
- e) Work with professional services such as Engineers, Architects, and Landscape Architects to develop more detailed plans for each of the components;
- f) Refine budget estimates for presentation to the Parks & Recreation Commission, Board of Selectmen, and Board of Finance;
- g) Prepare schematic drawings, design develop drawings, construction documents and outline specifications and final specifications. Work to be performed within budgetary limits;
- h) Make application to proper Town authorities for permits required to carry out the building program;
- i) Report monthly to the Park and Recreation commission at its regular meetings or more frequently as necessary;
- j) Notify the Park and Recreation Commission of any matters that affect the use of the park property and thus require the approval of said Commission, given the Commission's authority under Code of Ordinance, Town of Darien Connecticut, Charter chapter VII Park and Recreation Commission